

CAPACITY REVIEW TABLE

of the Albanian Operating Structure, part of the Directorate for EU funds, MEFA

For the **Interreg IPA II CBC Programme Greece – Albania 2014 – 2020**, implemented under shared management

Last updated: January 2018

No.	Name of employee	Function	Premises and equipments	Work load related to GR-ALB Interreg IPA CBC Programme	Possible conflict of interest	Level of sensitivity
1	Daniela Çekani	Director of the Directorate for EU Funds	<p>The Director of EU Funds is placed in a dedicated office</p> <p>The office is comprised of one desk, one meeting table, one PC, one printer, two shelves.</p>	Dedicates to this specific Programme 6% of the overall working time	<p>Should take into account the requirements of Article 46 and 47 of Law 152/2013, for “the Civil Servants in the Republic of Albania”</p> <p>Should take into account the requirements of Law 9367, dated 7.4.2005 for “Preventing the conflict of interest”</p>	High level

					There is a risk for conflict of interest due to her participation as member of the MC of the Programme	
2	Gentian Xhaxhiu	Head of Unit for Programming Territorial cooperation assistance	The employee is placed in the premises of the Directorate for EU Funds with other members of the staff. The employee has in his use one desk, one PC, one printer, one shelve.	Dedicates to this specific Programme 11% of the overall working time	<p>Should take into account the requirements of Article 46 and 47 of Law 152/2013, for “the Civil Servants in the Republic of Albania”</p> <p>Should take into account the requirements of Law 9367, dated 7.4.2005 for “Preventing the conflict of interest”</p> <p>There is a risk for conflict of interest due to his participation as substitute member of the MC of the Programme</p> <p>There is a risk for conflict of interest in case the employee will be involved as member (or deputy member) of the Evaluation Committee of the Programme</p>	Medium level

3	Xherina Galdini	Head of Unit for management of Territorial cooperation assistance	The employee is placed in the premises of the Directorate for EU Funds with other members of the staff. The employee has in his use one desk, one PC, one printer, one shelve.	Dedicates to this specific Programme 11% of the overall working time	<p>Should take into account the requirements of Article 46 and 47 of Law 152/2013, for “the Civil Servants in the Republic of Albania”</p> <p>Should take into account the requirements of Law 9367, dated 7.4.2005 for “Preventing the conflict of interest”</p> <p>There is a risk for conflict of interest due to her participation as substitute member of the MC of the Programme</p> <p>There is a risk for conflict of interest in case the employee will be involved as member (or deputy member) of the Evaluation Committee of the</p>	Medium level
4	Manjola Hidri	Expert, Unit for Programming of TC assistance	The employee is placed in the premises of the Directorate for	Dedicates to this specific Programme 30% of the overall working time	Programme the requirements of Article 46 and 47 of Law 152/2013, for “the	Low level

			EU Funds with other members of the staff. The employee has in his use one desk and one PC. She makes use of one printer and one shelf present in the office.		Civil Servants in the Republic of Albania” Should take into account the requirements of Law 9367, dated 7.4.2005 for “Preventing the conflict of interest”	
5	Arjan Polena	Expert, Unit for management of TC assistance	The employee is placed in the premises of the Directorate for EU Funds with other members of the staff. The employee has in his use one desk and one PC. He makes use of one printer and one shelf present in the office.	Dedicates to this specific Programme 30% of the overall working time	Should take into account the requirements of Article 46 and 47 of Law 152/2013, for “the Civil Servants in the Republic of Albania”	Low level

