

Interreg - IPA CBC Greece - Albania



INFO-DAY ON PROJECT IMPLEMENTATION

STRATEGIC AND 2nd CALL PROJECTS

VENUE: Hotel Çajupi, 5, Sheshi Çerçiz Topulli, Gjirokaster, Albania, DATE: 04/06/2018

DRAFT AGENDA

8:45 – 9:15	Arrival of Participants – Registration	
9:15 – 9:30	Official welcome and Programme State of Play	Managing Authority
9:30 – 11:30	Topics on Project Implementation	
9:30 – 10:30	➤ <u>Start-up procedures</u> (Milestones, work plan, Management team, Procurement Plans, etc)	Joint Secretariat
	➤ <u>Lead Partner Principle</u>	
	➤ <u>Programme eligibility rules</u> (Preparation and Management Costs, Activities outside Programme area, Staff and O&A costs: options and restrictions)	
10:30 – 11:30	➤ <u>Project Funding, Reporting and Modification</u> (Financial flow, Progress Reports, Modification steps & procedures)	Joint Secretariat
	➤ <u>Information & Publicity / Capitalization</u>	To be followed by Q&A
11:30 – 12:00	Coffee Break	
12:00 – 13:00	Other topics	
12:00 – 12:30	➤ Management Information System - MIS	Joint Secretariat
12:30 – 13:00	➤ Anti-fraud policy in Interreg IPA CBC projects	Managing Authority Unit A
13:00 – 13:30	Coffee Break	
13:30 – 16:00	Topics on First Level Control	
13:30 – 14:00	➤ Part A - General guidelines - Procedures	Managing Authority - Unit C
14:00 – 14:30	➤ Part B - Eligibility of expenditure	
14:30 – 16:00	➤ Part C - Eligibility of expenditure – Rules for Albanian Beneficiaries	FLCO in Albania
		To be followed by Q&A