

Interreg - IPA CBC Greece - Albania



Programme and Project Manual

Joint Secretariat / Managing Authority of
Interreg IPA CBC Programme “Greece – Albania
2014 – 2020”

www.greece-albania.eu

www.interreg.gr



(Event)

1. Eligible Budget Categories

- A. Staff;
- B. Office and administration;
- C. Travel and accommodation;
- D. External expertise and services;
- E. Equipment;
- F. Infrastructure and Works.

2.Budget Categories and Budget Limits

A. Staff

- ▶ Real cost basis, or
- ▶ Flat rate of (up to) up to 20 % flat rate of direct costs other than staff costs

Staff costs for each Beneficiary cannot exceed 50% of the total Beneficiary's budget, regardless of the calculation option selected

B. Office and administration

- ▶ Real costs, or
- ▶ Flat rate of (up to) 15% of staff costs

The office and administration costs for each Beneficiary cannot exceed 4% of the total Beneficiary's budget, regardless of the calculation option selected.

Staff & Office and administration

Attention!

The option selected applies on a beneficiary level for the entire project period.

Each beneficiary should follow either the flat rate or the real costs calculation option which will remain unchanged through the entire project period.

This must be declared in the Application form in the Partnership Section.

3.Special Categories of costs and budget limits

Preparation Costs are eligible for:

- ▶ external expertise costs and/ or staff costs for the preparation of the application documents;
- ▶ joint meetings for the preparation of the project;
- ▶ travelling expenses directly related to joint meetings, including participation in info days for the call for proposals;
- ▶ cost analysis and preparatory research reports for the project activities;
- ▶ external expertise costs for the preparation of technical design studies;
- ▶ other costs regarding licenses and permits fees, environmental impact assessment studies, technical assessment reports.

3.Special Categories of costs and budget limits

Preparation costs are eligible for funding in accordance to the following conditions:

- ▶ the services or activities were implemented between 1st of January 2014 for the Greek beneficiaries and 22nd of September 2014 for the Albanian beneficiaries and the date of submission of the Application;
- ▶ The related payments have been actually made preferably in the first request for verification;
- ▶ they show direct connection to the approved project and are included in the application form;

Preparation costs should not exceed the amount of 20.000,00€.

3.Special Categories of costs and budget limits

Management Costs

Management Deliverables and thus the management costs should be included **only in WP1** of the Application form.

The management costs of each project beneficiary (Work Package 1) should not exceed 10% of the total beneficiary's budget.

The following WP1 costs (if applicable) are **not calculated** in the 10% limit:

- ▶ **Preparation Activities**
- ▶ Any potential costs for **external auditors**

4. Expenditure outside the eligible area

In principle, all activities of a project should take place **within** the eligible Programme area. If a project plans to finance activities or events outside the eligible Programme area, this should be in duly justified cases, provided that Article 44 of Regulation (EU) No.447/2014 is **respected**.

The following conditions need to be satisfied:

- the activity and/ or event is for the benefit of the Programme area;
- the activity and/ or event is essential for the implementation of the project;
- the implementation and/ or the relevance of the activity and/ or the event is included in the approved Application Form.

4. Expenditure outside the eligible area

Beneficiaries / activities of the Project		Location of Activities	
		Inside Programme Area	Outside Programme Area
Location of Beneficiaries	Inside Programme area	No limit	Maximum limit 20% of the programme' s budget
	Outside Programme Area	Maximum limit 20% of the programme' s budget	Not Applicable

The total budget allocated to beneficiaries outside the Programme area together with the total budget allocated for activities outside the Programme area **cannot exceed 20 %** of Union Support On Programme level.

Summary Budget Limits for the Call

Budget	Restriction
Staff Costs (<i>Flat Rate basis Calculation</i>)	Maximum 20% of the total directs costs of the project other than staff costs and O&A.
Staff Costs (<i>Real Costs basis & Flat Rate basis calculation</i>)	Maximum 50% of the total beneficiary's budget
Office and administration Costs (<i>Flat Rate basis calculation</i>)	Maximum 15% of the total beneficiary's staff
Office and administration Costs (<i>Real Costs basis & Flat Rate basis calculation</i>)	Maximum 4% of the total beneficiary's budget
WP1: Management costs	Maximum 10% of the total beneficiary's budget without including Preparation activities and Audit Costs.
Preparation Costs (D1.X.1)	Maximum 20.000€
i. total budget of activities outside the programme area and ii. total budget of all Beneficiaries located outside the programme area	Maximum 20% of the Union Support On Programme level.

5. Reporting procedures

The Lead Beneficiary is responsible for:

- ▶ the submission to the Joint Secretariat (JS) of progress reports on project implementation activities;
- ▶ the collection of the expenditure made by all project beneficiaries.

The Lead Beneficiary will submit a progress report to the JS **every six months** in accordance with the following schedule:

- ▶ January –June of the respective year
- ▶ July – December of the respective year

The deadline for the submission of the Progress Report:

**30 days from the
end of the
Reporting Period.**

6. Indicators

This table provides information on the outputs and results which are expected to be achieved by the projects under SO 1.1

Specific Objective(s)	Selected Result Indicators	Selected Output Indicators
1.1 Increase the capacity of CB infrastructure in transport, water & waste management	Volume of urban effluents under secondary treatment	CO20 Additional population served by improved water supply
	Percentage of solid waste managed sustainably	CO21 Additional population served by improved wastewater treatment
	Percentage of cross-border vertical axes to Egnatia motorway either constructed or with sufficient maturity to be constructed	Additional solid waste management capacity created
		Kilometers of CB road network studies
		Number of square meters of border crossing buildings studied or constructed

6. Indicators

This table provides information on the outputs and results which are expected to be achieved by the project proposed under SO 2.1

Specific Objective(s)	Selected Result Indicator	Selected Output Indicator
2.1 Preserve cultural and natural resources as a pre-requisite for tourism development of the cross-border area	Annual overnight tourist stays of the cross-border area	CO11 Increase in expected number of visits to supported sites of cultural and natural heritage and attractions

7. Project Modifications

There are three levels of the project changes, considering the effect on the project structure and the body that will provide at each time the decision.

- ▶ Adjustments by the Beneficiaries with notification of the Joint Secretariat / Managing Authority
- ▶ Modifications approved by the Managing Authority
- ▶ Modifications approved by the Joint Monitoring Committee

Details on the procedures can be found in paragraph 3.17 of the Programme & Project Manual

8. Principles adopted for the formulation and orientation of the GR–AL programme.

All proposed activities should be consistent with the following EU horizontal principals:

1. **Sustainable development**
2. **Equal opportunities and non–discrimination**
(including provisions for accessibility of disabled)
3. **Equality between men and women**

8. General Information

For more information:

- ▶ www.interreg.gr
- ▶ www.greece-albania.eu
- ▶ www.integrimi.gov.al

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Thank you for your attention!

**Joint Secretariat/Managing Authority of the
Interreg IPA II Cross–border Cooperation Programme
“Greece – Albania 2014–2020”**

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